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AGENDA

Committee	ECONOMY & CULTURE SCRUTINY COMMITTEE
Date and Time of Meeting	THURSDAY, 3 DECEMBER 2020, 4.30 PM
Venue	REMOTE MEETING
Membership	Councillor Howells (Chair) Councillors Henshaw, Gordon, Gavin Hill-John, Lay, Parkhill, Robson, Sattar and Stubbs

Time approx.

1 Apologies for Absence

To receive apologies for absence.

2 Declarations of Interest

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

3 Minutes (Pages 5 - 14)

To approve as a correct record the minutes of the previous meetings.

4 Impact of C-19 Pandemic on Music Sector in Cardiff (Pages 15 - 32) 4.30 pm

For Members to explore the impact of C-19 on the music sector in Cardiff and the response to this.

Comfort Break - 5 mins

5 Atlantic Wharf Masterplan (Pages 33 - 386) 5.35 pm

For Members to undertake pre-decision scrutiny on the report to Cabinet.

Appendix A and the draft report to Cabinet, attached at Appendix B, including Appendices 1-6 inclusive, are not for publication as they contain exempt information of the description contained in paragraphs 14 and 16 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972. It is viewed that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Comfort Break - 5 mins

6	Correspondence (Pages 387 - 390)	6.40 pm
7	Work Programme (Pages 391 - 396)	6.45 pm
8	Urgent Items (if any)	6.50 pm
9	Way Forward	6.50 pm
10	Date of next meeting - 14 January 2021 4.30pm	

Davina Fiore

Director Governance & Legal Services

Date: Friday, 27 November 2020

Contact: Andrea Redmond, 02920 872434, a.redmond@cardiff.gov.uk

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ECONOMY & CULTURE SCRUTINY COMMITTEE

5 NOVEMBER 2020

Present: Councillor Howells(Chairperson)
Councillors Henshaw, Gordon, Gavin Hill-John, Lay, Parkhill,
Robson, Sattar and Stubbs

20 : APOLOGIES FOR ABSENCE

None received.

21 : DECLARATIONS OF INTEREST

Cllr Parkhill declared a personal interest in Item 4 as he is member of Creigau Cricket club, Llanishen Tennis Club and Pure Gym.

22 : MINUTES - TO FOLLOW

The minutes of the previous meeting held on 13 October 2020 were agreed as a correct record.

23 : LEISURE & YOUTH SPORTS

The Chairperson advised Members that this item enabled them to consider the impact of the coronavirus pandemic on leisure and youth sports, what local authorities are doing to support these and the recovery process for these areas. The Chairperson was delighted that Sport Cardiff, Cardiff Met and GLL, all major providers of leisure and youth sports in Cardiff, were in attendance. He advised the cover report and appendices provided an overview of the impact of the pandemic on the sector and that Committee now had the opportunity to explore with panellists how we address this impact and ensure that we have services in the future.

The Chairperson welcomed Cllr Bradbury – Cabinet Member for Culture & Leisure; Steve Morris – Operational Manager – Sport, Leisure & Development; Laura Williams – Head of Sport Cardiff; Ben O’Connell – Director of Sport, Cardiff Metropolitan University and Rhys Jones – Head of Service GLL

The Chairperson invited Cllr Bradbury to make a statement in which he stated he was pleased that from Monday, following the Firebreak Lockdown, junior sports could resume albeit under new regulations. He noted the importance of junior sports not only for fitness but also for engagement with young people. He noted the good work undertaken by Sport Cardiff and Cardiff Met during the pandemic and also the work undertaken by GLL within the regulations. He considered it important to support and facilitate the safe return of community sport if guidelines allow.

Members were provided with a presentation after which the Chairperson invited questions and comments from Members:

Member asked about the use of space and if spaces were being divided up to facilitate group numbers. Members were advised that clarification is still being sought on the guidance that there can be up to 15 people in an activity and if spaces can be split up and shared; this would be a challenge for outdoor spaces such as pitches. Rhys Jones added that the guidance was complicated and regularly changes. He stated he was really concerned about swimming and bringing people back to pools, but added he was committed to working with Sport Cardiff on this and hoping to reintroduce family swimming. Some cycling will also be brought back, lots of outdoor spaces would be used for gym classes. It was noted that the 15 limit does not apply to under 11's. It was also noted that the definition of organised activity means that there would be a coach, so there would have to be one coach per group of 15.

Member asked about the grants awarded, how many clubs received a grant and on average how much each received. Officers advised that 86 clubs submitted applications to the Active Wales Fund and around 80/85% had received funding. The funding ranged from a few hundred pound to £5k, there were very varied amounts given to a variety of clubs.

Members noted that extracurricular activities in schools had stopped and asked if this was due to the guidelines or increased pressures on schools. Members were advised it was the pressure on schools, the school day and environment. There were some allowances such as school rugby but there was no transportation to fixtures, additional cleaning regimes etc. There was a lack of guidance from PHW/WG on what schools can and cannot do but the Council is working with them to see how they can support them and provide resources. It was also noted that schools currently have additional cleaning routines in place so to have external parties coming in to provide the after schools clubs would be challenging. The Cabinet Member added that there was an initial reluctance from schools with community facilities in them, to open up. Their concerns would be worked through and they would be opened up safely when they can. It is the edict of the Council to do so when it is safe and this had been managed for Cardiff West and Eastern High Schools

Members were concerned about the impact on people's mental health across Cardiff. The Cabinet Member agreed that sport was very important in supporting young people's mental health and it was a real underlying problem in the pandemic. There are discussions ongoing with the Welsh Government on the importance of activities under safe guidance.

Members referred to cohorts who have missed out on such things as swimming and asked how demand would be managed after the pandemic. The Cabinet Member advised that the conversation had already started around this. Young people not engaging in sport can be lost to sport forever,

and there was potentially a generation who would be disengaged. Along with this there was the potential for the death of many community sports clubs which can be the centre of the community, holding events, socials etc. Officers added that they have embarked on an aquatic strategy which will need to evolve due to Covid. After the pandemic there would be an opportunity for partnership working in relation to swimming, rebranding family swim sessions, Welsh Medium, Urdd sessions etc. There would be a need to look at the delivery model in relation to volume and capacity, having enough swimming teachers etc.

Members were concerned about community clubs and asked what support could be provided. Officers advised that lots of grants have been applied for as they need more coaches for the smaller groups. There was pressure on the workforce as they need to write new policies etc. Sport Cardiff will continue to support them in helping to find funding opportunities and encourage confidence. The Cabinet Member added that the Council tries to be a broker between the Governing Body and the Clubs. He added that it was vitally important for the clubs to keep the junior sectors, also from a financial standpoint in relation to funding. It was important to put pressure on Governing Bodies to provide funding.

Members noted that Netball was decimated at the moment and the impact this has on female participation and accessibility to indoor courts, there would be a real challenge around how to maintain and re-engage going forward.

A discussion took place around the reorganisation of sport into a regional model and that this has not worked well in North Wales. There was concern expressed that the new Model would take away elements of control, knowledge and expertise. The process was currently on hold due to the pandemic but when restarted, stakeholders would look at what the model would look like. Funding would come centrally and be dispersed by Sport Wales rather than via the local authority. There are concerns but Sport Wales are very much committed to this as a way forward. Members asked if the concern was around less funding and were advised that it was difficult to know the full impact on a local level as there was no evidence to say it was a better/worse way of working. The Cabinet Member stated that his concern was that the challenges of sport in Cardiff were very different to other areas, such as BAME/Female participation; also in Cardiff there were different challenges in different parts of the City itself. Officers added that currently each local authority provides staff with knowledge and experience in areas such as legal/HR and they provide office space etc. In the new model this would have to be funded from the pot of monies allocated, thus reducing the funding available for sports itself. Members were concerned about this and asked that this be brought back to Committee to be scrutinised in more depth, via an evidence gathering session as had happened previously for Community Adult Education.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

24 : LEISURE SERVICES CONTRACT - GLL

Members were advised that this item was to undertake pre-decision scrutiny of a report to Cabinet that seeks approval to review the Council's contract with GLL for possible variations and to raise the Risk Rating to a Corporate Red Risk.

The Chairperson welcomed Cllr Bradbury – Cabinet Member for Culture & Leisure; Neil Hanratty – Director of Economic Development; Steve Morris – Operational Manager – Sport, Leisure & Development and Rhys Jones – Head of Service GLL.

The Chairperson advised Members that this item contained confidential information in the presentation and at Appendix 1, the meeting would start in open session so Members were reminded not to refer to the confidential sections.

The Chairperson invited Councillor Bradbury to make a statement in which he stressed that this was not a report to close leisure centres, it was to provide an honest appraisal of the current situation during the pandemic and to seek Scrutiny views. He committed to bringing any substantial items on this area to Committee in the future for pre-decision scrutiny. He updated Committee on issues including the Council supporting GLL through the hardship fund, which the Council have claimed back from Welsh Government, as GLL are a non-profit social enterprise with limited support. He added that there is a crisis in this area due to Covid related lost income and it was important to use the opportunity to review how to increase membership, direct debits and to look at the programme offer going forward so that communities have a sustainable offer for years to come. The risk was highlighted on the Corporate Risk Register; this was a nationwide issue and it was only right to have a cabinet report to highlight the situation and to ensure a stable position post-covid.

Members were invited to ask questions in open session:

Members noted this was a Cabinet Red Risk and asked what changes as a result of that. Officers explained it was so that Cabinet were aware of the issue, it was good governance to escalate it and make members aware, bring to Scrutiny etc. There had recently been a Audit Wales review of leisure services, some information is contained in the report and advice of Audit Wales has been taken into account.

RESOLVED: to agree to go to closed session to enable questions on the confidential aspects of the report.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

25 : CARDIFF CAPITAL REGION CITY DEAL JOINT OVERVIEW & SCRUTINY COMMITTEE

Members were updated on the Cardiff Capital Region City Deal Joint Overview and Scrutiny Committee work since the last update to Committee.

Members were advised the City Deal Cabinet had met twice since the last update, remotely on 14 September 2020 and 19 October 2020. The items considered were detailed in the report.

The Joint Overview and Scrutiny Committee had met on 11 September 2020. At the meeting, Members agreed to hold a workshop to discuss further the governance arrangements of the JOSC, including terms of reference and quorum arrangements. This workshop is being held on 13 November 2020 and will include a discussion on the Forward Work Programme. To support the Forward Work Programme discussion, Members will receive a presentation from the Regional Skills Partnership team.

The next meeting is scheduled to be held on 4 December 2020.

26 : CORRESPONDENCE

Members were advised of any outstanding responses to Chairs letters.

Members were advised Cardiff Youth Council had contacted the Chair to ask that a representative join the Committee; the Chair asked Members whether they agreed with this.

RESOLVED: to agree that a representative from the Cardiff Youth Council join the Committee as soon as practicably possible.

27 : URGENT ITEMS (IF ANY)

None received.

28 : DATE OF NEXT MEETING - TBC

16 November 2020 at 5.00pm

The meeting terminated at 6.35 pm

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ECONOMY & CULTURE SCRUTINY COMMITTEE

16 NOVEMBER 2020

Present: Councillor Howells(Chairperson)
Councillors Henshaw, Gordon, Gavin Hill-John, Lay, Parkhill,
Robson and Sattar

29 : APOLOGIES FOR ABSENCE

Councillor Gavin Hill-John advised that he would be late joining the meeting.

30 : DECLARATIONS OF INTEREST

None received.

31 : INDOOR ARENA PROCUREMENT: PRE-DECISION SCRUTINY - TO FOLLOW

Members were advised that this item enabled them to scrutinise the next stage in the procurement of the Indoor Arena. The Chairperson welcomed: Cllr Goodway– Cabinet Member for Investment & Development; Neil Hanratty – Director of Economic Development; Chris Barnett – Operational Manager – Major Projects; Kyle Godfrey – Portfolio Accountant and Representatives from Bevan Brittan LLP – Mark Calverley and Laura Brealey.

Members were reminded that Committee are required to consider the presentation and all Appendices in a closed session to discuss information deemed exempt, in accordance with paragraphs 14 and 16 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972.

RESOLVED: to exclude the Press and Public from the meeting.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

32 : LLANRUMNEY DEVELOPMENT STRATEGY - NEXT STEPS: PRE-DECISION SCRUTINY - TO FOLLOW

Members were advised that this item is to undertake pre-decision scrutiny of a report to Cabinet that sets out proposals to dispose of land and ring-fence the receipts to enable a road and bridge link to be built from Llanrumney onto the A48. This includes statutory consultation to release land at Ball Close, as well as residential development and a new Outdoor Sports Complex at Mendip Rd.

The Chairperson welcomed: Councillor Goodway– Cabinet Member - Investment & Development; Neil Hanratty – Director of Economic Development; Chris Barnett – Operational Manager – Major Projects; Eirian Jones – Principal Surveyor and Giles Parker – Head of Property to the meeting.

The Chairperson invited Cllr Goodway to make a statement in which he said that he was excited by the quality of these proposals and by being able to bring them to this stage during the pandemic. He added that the proposals form part of the biggest investment in physical and social infrastructure in Llanrumney since the 1950's and the community deserves it. He stated that the bridge would allow access out of the estate and that there would be jobs created for local people.

The Chairperson invited questions and comments from Members in open session, there were no questions.

Members were reminded that Committee are required to consider the presentation and Appendices 2-9 in a closed session to discuss information deemed exempt, in accordance with paragraphs 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972.

RESOLVED: to exclude the Press and Public from the meeting.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

33 : MERCHANT PLACE/ CORY'S BUILDING: PRE-DECISION SCRUTINY - TO FOLLOW

Members were advised that this item is to undertake pre-decision scrutiny of a report to Cabinet that seeks authority to acquire land and buildings and undertake soft market testing for redevelopment of the sites. Committee has the opportunity to consider the proposed approach to fund these.

The Chairperson welcomed: Cllr Goodway– Cabinet Member - Investment & Development; Neil Hanratty – Director of Economic Development; Chris Barnett – Operational Manager – Major Projects; Eirian Jones – Principal Surveyor and Giles Parker – Head of Property for this item.

The Chairperson invited Cllr Goodway to make a statement in which he said that this item refers to two buildings, both having been unoccupied and deteriorating for the past 25 years. Work had been done in the past to protect and preserve the buildings but it had not been possible previously to identify a viable use for them. There had been previous attempts to acquire the buildings but no agreement on price had been reached. This has now changed and there was an opportunity to acquire the two buildings and the land in the footprint and to work with developers to bring the buildings into use.

The Chairperson invited questions and comments from Members in open session, there were no questions.

Members were reminded that Committee are required to consider the presentation and Appendix 1 in a closed session to discuss information deemed exempt, in accordance with paragraphs 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972.

RESOLVED: to exclude the Press and Public from the meeting.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

34 : URGENT ITEMS (IF ANY)

None received.

35 : DATE OF NEXT MEETING - 3 DECEMBER 2020

36 : CORRESPONDENCE FOLLOWING COMMITTEE MEETING

The meeting terminated at 7.24 pm

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**CYNGOR CAERDYDD
CARDIFF COUNCIL**

ECONOMY & CULTURE SCRUTINY COMMITTEE

3 DECEMBER 2020

**MUSIC SECTOR IN CARDIFF: RECOVERING FROM THE IMPACT OF
CORONAVIRUS PANDEMIC**

Purpose of report

1. To provide Members with background information to inform their scrutiny of the impact of the coronavirus pandemic on the music sector in Cardiff and the recovery process from this.

Scope of Scrutiny

2. Following suggestions from Councillor Bradbury, Cabinet Member – Culture & Leisure, received as part of this year’s work programming, Members decided to undertake scrutiny on the impact of the coronavirus pandemic on the music sector in Cardiff and the actions required to help the sector recover.

Structure of Scrutiny

3. To inform the scrutiny, the following witnesses are participating in a panel discussion with Members:
 - Guto Brychan – Chief Executive, Clwb Ifor Bach, member of Cardiff Music Board and member of Covid Support Board, Welsh Government
 - Nick Saunders – Founder & Director, Depot, music industry promoter, Director of Shangri-La Events and member of Cardiff Music Board
 - Councillor Peter Bradbury – Cabinet Member, Culture & Leisure, and member of Cardiff Music Board
 - Councillor Huw Thomas – Leader & Chair, Cardiff Music Board
 - Neil Hanratty – Director of Economic Development
 - Jon Day – Operational Manager – Economic Strategy
 - Ruth Cayford – Creative Industries and Culture Manager.

Background

4. In 2019, prior to the coronavirus pandemic, the economic contribution of the UK music business to the UK economy was £5.8 billion, an increase of 11% on 2018, consisting of:
 - 197,168 people employed
 - Live music worth £1.3 billion (*an increase of almost 20% since 2018*)
 - Total export revenue £2.9 billion
 - Music tourism worth £4.7 billion in terms of spending in the UK.¹
5. The Chief Executive of UK Music, Jamie Njoku-Goodwin, highlights that the UK music industry boosts the standing of Britain in the world and is a key national asset. He goes on to state:

*“When the time comes to recover from this pandemic, our world-leading music industry can be a key part of our country’s post-Covid economic and cultural revival – but we need the right support to get us there.”*²
6. The UK Government’s Minister for Digital and Culture, Caroline Dinenage, stated:

“The UK music industry is at the heart of our arts and cultural sector, which is the envy of the world. ... Music enriches all of our lives, but it also makes a huge contribution to our economy.

*“British stars helped drive exports up to £2.9 billion in 2019 - a 9% increase and a fantastic overseas calling card for Britain. Behind every artist, band and orchestra is an army of talented professionals who play their part in the industry’s ecosystem.”*³

Music Sector - Cardiff

7. In April 2019, Cabinet noted a report by Sound Diplomacy titled ‘*The Cardiff Music Ecosystem Study*’. This found that the sector generated an output of £153.2 million in 2016, with 2,500 jobs generated and supported by the sector. This includes direct, indirect and induced impact, as set out in the table below, taken from the Sound Diplomacy report:

¹ Music By Numbers 2020 report by UK Music - <https://www.ukmusic.org/news/new-figures-reveal-uk-music-industrys-58bn-boost-to-economy-before-covid> downloaded 18 Nov 20

² As above

³ As above

GRAPHIC 7: CARDIFF - TOTAL MUSIC ECOSYSTEM ECONOMIC IMPACT, 2016

	OUTPUT MILLION £	GVA MILLION £	WAGES MILLION £	EMPLOYEES
Direct impact	70,2	36,9	24,5	1440
Indirect impact	33,0	24,3	17,0	326
Induced Impact	50,0	43,3	33,6	729
Total	153,2	104,5	75	2494

4

8. In 2016, Cardiff had 200 enterprises making up its music ecosystem, directly employing 1,440 employees, which equated to 41% of the sectoral employment in Wales. Of these, 840 jobs were full time and 600 were part-time. Live music and touring made up 70% of jobs and generated £45.6 million, followed by supporting industries, recording and publishing. Sound Diplomacy found the following:

- 36 music venues, 28 nightclubs, 11 record/ equipment stores
- 29 recording studios, 6 rehearsal spaces, 13 coworking spaces, 7 record labels
- 7 radio stations
- 45 registered music teachers
- 15 booking agents/ promoters
- 26 paying festivals.

9. Compared to Bristol, Liverpool and Oxford⁵:

- Cardiff has a similar number of employees working in the music sector as Bristol and Liverpool and a much greater number than Oxford
- Cardiff generates 4.3 jobs in the music sector for every 1,000 residents, whilst Bristol, Liverpool and Oxford generate 2.7 jobs – illustrating the city's focus on the development of the music ecosystem compared to other cities

⁴ Indirect impact includes advertising, video production, legal services, communication and transportation, whilst Induced impact includes spending by workers whose wages come from jobs in direct or indirect sectors.

⁵ Bristol and Liverpool selected as have comparable populations

- Cardiff has a similar number of venues per 1,000 residents as Bristol, more than Liverpool and less than Oxford
- A 90-day calendar snapshot of gigs listed on Songkicks shows that Cardiff falls behind Bristol and Liverpool in terms of live gigs. The Sound Diplomacy report speculates this could be due to less use of Songkicks, fewer daytime gigs and less venues overall in Cardiff.

10. In October 2019, the Cabinet agreed their response to the Sound Diplomacy report, establishing a Music Board tasked with championing the city's music scene, protecting and promoting music at grassroots and all levels, and developing Cardiff's Music Strategy, which the Council is pledged to implement.

Music Sector - Impact of Covid-19 Pandemic

11. The impact of the pandemic on the music sector has been described as disastrous, with predictions the UK music industry is set to halve in size this year, contributing £3billion in 2020, compared to nearly £6billion in 2019. Due to social distancing requirements, the Covid-19 pandemic resulted in an effective shutdown of concerts, gigs and festivals, with tours halted; consequently, live music is expected to contribute circa £300m compared to £1.3 billion in 2019⁶.

12. UK Music highlight the following key impacts of the pandemic:

- 90% grassroots music venues are under threat of closure
- An estimated 30-50% of live music workforce are facing unemployment, leading to a loss of skills
- Hardest hit are the 72% in the sector who are self-employed, many of whom are not eligible for Government financial support
- Music festivals support 85,000 jobs – 59% redundancies are expected without further support.⁷

⁶ <https://www.theguardian.com/business/2020/nov/18/uk-music-industry-will-halve-in-size-due-to-covid-says-report> downloaded 18 Nov. 20

⁷ <https://www.ukmusic.org/policy/let-the-music-play/> downloaded 18 November 2020

13. Research by the Music Venue Trust in Wales highlights the issues caused by the pandemic, including:

- Social distancing of 2 metres reducing capacity of venues to an unviable level e.g. the capacity of a venue in Newport (Le Pub) reduces from 200 to 17;
- Additional deep cleaning and safety kit, such as plastic screens and barriers, increase costs.

14. Their research shows the above adds cost of more than £10m a year. However, the annual cost of keeping the sector closed in Wales is £6.4m a year.⁸

15. In July and September 2020, Cardiff Music Board issued statements, highlighting their concerns about the serious consequences of the pandemic for live music in Cardiff. The Board called for more clarity in the guidance for the sector, particularly around events, mass gatherings and the expected timelines for gigs and performances to restart. The Board also called for more support for the sector, to ensure a viable industry remained at the end of the pandemic, able to restart quickly once it is safe to do so. These statements are attached in full at **Appendix A.**

16. At Council on 26 November 2020, Councillor Bradbury gave a statement that informed Members of the following:

Members will be aware that the demand for the Creative Freelancer Grant exceeded supply in Cardiff, which meant that on both occasions the grant was closed within an hour of opening. The Council and the Cardiff Music Board called on the UK and Welsh Governments to provide urgent financial support to the creative sector including live music, arts organisations, and cultural venues. Subsequently, the Welsh Government has agreed to a further round of funding, with a significant uplift in light of the levels of demand in Cardiff. This is much needed financial support for a sector that has been hit more than most as a result of the Covid-19 pandemic.

⁸ <https://www.bbc.co.uk/news/uk-wales-53919148> downloaded 18 November 2020

Music Sector – Government responses

17. In June 2020, the UK Government announced a £1.57 billion Culture Recovery Fund for England, resulting in £59 million consequential funding for the Welsh Government.⁹ The Job Retention Scheme was also available to eligible businesses and employees. In addition, there has been a VAT cut from 20% to 5% for businesses in tourism and hospitality, which includes concerts and shows.¹⁰

England

18. In England, the Department of Digital, Culture, Media and Sport issued:

- a 5-stage roadmap for the safe reopening of theatres and concert halls, issued 26 June 2020;
- guidance for safe working for the performing arts, issued 9 July 2020; and
- an easing of restrictions to allow open-air performances to resume on 11th July 2020 in a limited way.

19. The roadmap can be rolled back depending on the level of lockdown required. It consists of the following:

- **Stage One:** Rehearsal and training (no audiences)
- **Stage Two:** Performances for broadcast and recording purposes
- **Stage Three:** Performances outdoors with an audience and pilots for indoor performances with a limited socially-distanced audience
- **Stage Four:** Performances allowed indoors and outdoors (but with a limited socially-distanced audience indoors)
- **Stage Five:** Performances allowed indoors / outdoors (with a fuller audience indoors)

20. By 15 August 2020, England had reached Stage 4, with indoor performances allowed to return with a limited, socially distanced audience. This was paused with the second English lockdown. On 23 November 2020, the Prime Minister made a statement to Parliament on the Covid-19 Winter Plan, confirming England will

⁹ <https://www.bbc.co.uk/news/uk-wales-53588806> downloaded 18 Nov 2020

¹⁰ <https://www.ukmusic.org/policy/let-the-music-play/> downloaded 18 November 2020

come out of national lockdown on 2 December 2020 and go into a strengthened 3-tier system. In Tiers 1 and 2, indoor performances in theatres and concerts halls can resume, with capacity limits and social distancing.

Tier 1: Medium alert	Tier 2: High alert	Tier 3: Very High alert
Indoor leisure e.g gyms and swimming Open	Open	Open
Large Events - Elite Sport, Live Performances & Business		
Open to the public, but limited to 50% capacity, or 4000 outdoors/1000 indoors (whichever is lower). Social contact limits apply.	Open to the public, but limited to 50% capacity, or 2000 outdoors/1000 indoors (whichever is lower). Social contact limits apply.	Events should not take place; Drive-in events permitted.

Wales

21. Initially, the Welsh Government made £18 million of emergency funding available to sports, arts and culture, with circa £9 million going to arts and culture.¹¹ This included more than **£400,000** to 22 grassroots music businesses¹². Welsh Government, Arts Council of Wales, Creative Wales and Sport Wales distributed the monies.

22. Following the announcement of the consequential funding, the Welsh Government announced **£53 million** would be available to support the arts and culture sector, for affected individuals and organisations, including theatres, galleries, music venues, heritage sites, museums, libraries, archive, festivals and cinemas. This included £7 million for a Freelancer Fund, supporting 2,800 freelancers with a grant of £2,500 each.¹³

¹¹ <https://www.bbc.co.uk/news/uk-wales-53588806> downloaded 18 Nov 2020

¹² <https://www.bbc.co.uk/news/uk-wales-53919148> downloaded 18 November 2020

¹³ <https://www.wired.gov.net/wg/news.nsf/articles/Additional+10+million> downloaded 19 November 2020

23. In November 2020, the Welsh Government announced a further **£10.7 million** would be made available, following high demand for funding support, taking the total funding available through the Culture Recovery Fund to £63.7 million. This includes a further £3.5 million for the Freelancer Fund, supporting a further 1,400 people.

24. The Welsh Government has issued the following relevant guidance:

- 19 June 2020 - phased return for Creative Industries
- 3 July 2020 - organisations and individuals who manage culture and heritage destinations and venues that are open to the public, including theatres, art centres and galleries
- 16 September 2020 - phased return for rehearsing, performing and taking part in the performing arts.

25. The guidance stresses that resumption of activity can only be possible within the context of the Covid-19 regulations that apply at the time. It requires 2 metres social distancing.

26. In August 2020, the Welsh Government announced the trialling of pilot organised outdoor events to test the mitigation and measures being developed in the guidance. These have been paused since the start of the Firebreak lockdown. Updated guidance is expected shortly for the phased return of Creative Industries and for the re-opening of culture and heritage destinations, including theatres and concert halls, when conditions allow.

27. The Deputy Minister for Culture, Sport and Tourism, Lord Elis-Thomas, stated:

'In Wales, we want to do everything possible to ensure our arts, culture, heritage and creativity survive this pandemic.....highlighting the value we put on the sector's contribution to Welsh life and the wider economy – and that must continue in the future.'

*'We recognise that we'll need the professionalism, experience, enthusiasm and vision of these professionals to help us come together and rebuild after the public health crisis has abated.'*¹⁴

¹⁴ <https://www.wired.gov.net/wg/news.nsf/articles/Additional+10+million> downloaded 19 November 2020

Recovery Process

28. Whilst widely welcomed, there have been concerns expressed about the support packages announced to date, including concerns that the eligibility criteria are not broad enough to ensure maximum take up e.g. criteria excludes self-employed people without a track record of public funding.¹⁵

29. UK Music believes that there will be at least 24 months of critical impact on the music sector once re-opening begins. This applies to the creative side of the music industry (*including songwriters, composers, performers, musicians, DJs and producers*) but equally to those who invest in creativity (*such as record companies, managers, distributors, music publishers*) and the live music sector (*including tour managers, promoters, booking agents, venue operators, technicians, engineers and road crew and venue staff*).¹⁶

30. UK Music has therefore launched a campaign called '*Let the Music Play*' to raise the issues relating to the music industry upon exit from lockdown. This has three key asks of Government, as follows:

1. A clear conditional timeline for reopening venues without social distancing.
2. An immediate comprehensive business and employment support package and access to finance.
3. Full VAT exemption on ticket sales.¹⁷

31. As part of the business and employment support package, UK Music are lobbying for:

- a Government-backed insurance scheme to allow shows to go ahead
- an extension of the furlough scheme
- help for self-employed and sole traders
- rent breaks for venues to allow them to reopen
- an extension of business rate relief to the entire live music supply chain
- rollover of large single event premises license fees to 2021
- financial support for lost box office income.¹⁸

¹⁵ <https://www.ukmusic.org/policy/let-the-music-play/> downloaded 18 November 2020

¹⁶ <https://www.ukmusic.org/covid-19/policy-campaign/> downloaded 18 Nov 2020

¹⁷ As above

¹⁸ <https://www.ukmusic.org/policy/let-the-music-play/> downloaded 18 November 2020

32. The Chief Executive, Night Time Industries Association, Michael Kill, has highlighted that, with the closure of regulated social environments, *‘an increasing number of illegal parties are being organised up and down the country...in potentially unsafe, unregulated environments.’* He goes on to state *‘We need the Welsh Government to produce a clear roadmap for the opening of the night time economy, without this we are hugely concerned for the future of nightclubs, venues and late bars.’*¹⁹

33. The Welsh Government responded to these concerns as follows:

‘We understand the concerns from the sector, but we need to ensure organisations and individuals can return to performing and rehearsals in a safe manner.’

‘The coronavirus crisis has not gone away and the First Minister has been clear that for the next few weeks, safely reopening all schools has to be the key priority.’

*‘But ministers review all the restrictions in place at each review period – and then decide what, if anything can be changed.’*²⁰

Previous Scrutiny

34. This Committee undertook policy development scrutiny of work to develop a Music Strategy by receiving a presentation briefing on the Sound Diplomacy report, at their meeting on 9 April 2019. In the resultant Chair’s letter,²¹ Members highlighted:

- a. *‘Members share the view that a Music Strategy for Cardiff will lead to a number of creative and economic benefits for residents, visitors, businesses and those working in Cardiff, as well as across the region.’*
- b. *Members are pleased that the proposed scope of strategy is broad, not limited to live music or a particular genre but encompassing all genres and the music ecosystem across the city. A particular concern of committee members is to ensure that music is accessible and inclusive for all young people, not only in terms of being musicians but also in*

¹⁹ <https://www.bbc.co.uk/news/uk-wales-53919148> downloaded 18 November 2020

²⁰ <https://www.bbc.co.uk/news/uk-wales-53919148> downloaded 18 November 2020

²¹ Letter from Councillor Howells, Chair of ECSC, to Councillor Bradbury, Cabinet Member Culture & Leisure, dated 11 April 2019

terms of developing pupils' awareness and skills sets so they can benefit from the range of skilled roles that exist across the music economy.

- c. *The membership of the partnership Music Board will be critical to the success of work in this area and Members were pleased to hear that you intend membership to be broad and inclusive, with a number of sub-groups to provide focus on particular aspects. At the meeting, we asked about the resources available to support the Music Board and note the response that existing resources will be sufficient to provide secretariat support.'*

35. At their Committee meeting in October 2019, Members carried out pre-decision scrutiny of a report to Cabinet on the proposed response to the Sound Diplomacy report, proposals to establish a Music Board and the way forward for a Music Strategy for Cardiff. In the resultant Chair's letter²², Members were:

- Pleased to see progress shaped by partnership working
- Pleased that the call for Music Board members took place in an open and transparent manner
- Pleased to hear the offer to bring the Music Board route map and plan of action to Committee and committed to making time in their work programme to enable this
- Supportive of the need for collective creative thinking to maximise impact from available resources and in-kind contributions
- Aware that the report has been shared with Regulatory Services who will be looking at licencing and approaches to noise nuisance
- Complimentary of the excellent work of officers and partners in developing the Music Strategy, which will bring benefits to Cardiff and the region, both economic and in terms of increasing well-being.

Way Forward

36. The following witnesses have been invited to take part in a panel discussion with Members and answer Members' questions:

²² Letter from Councillor Howells, Chair of ECSC, to Councillor Bradbury, Cabinet Member Culture & Leisure, dated 4 October 2019

- Guto Brychan – Chief Executive, Clwb Ifor Bach, member of Cardiff Music Board and member of Covid Support Board, Welsh Government
- Nick Saunders – Founder & Director, Depot, music industry promoter, Director of Shangri-La Events and member of Cardiff Music Board
- Councillor Peter Bradbury – Cabinet Member, Culture & Leisure and member of Cardiff Music Board
- Councillor Huw Thomas – Leader & Chair, Cardiff Music Board
- Neil Hanratty – Director of Economic Development
- Jon Day – Operational Manager – Economic Strategy
- Ruth Cayford – Creative Industries and Culture Manager.

37. During the discussion, Members may wish to explore the following:

- The impact of the pandemic on the music sector in Cardiff
- Witnesses' views on what is needed to assist the recovery of the music sector in Cardiff
- Role of UK and Welsh Governments in assisting the recovery of the music sector in Cardiff
- Role of the Council in assisting the recovery of the music sector in Cardiff
- Role of Cardiff Music Board in assisting the recovery of the music sector in Cardiff
- The overall recovery process for the music sector.

Legal Implications

38. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person

exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

39. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/ Council will set out any financial implications arising from those recommendations.

Recommendations

The Committee is recommended to consider the information in this report, attached at **Appendix A** and received at this meeting and to submit any recommendations, observations or comments to the Cabinet.

Davina Fiore
Director – Governance and Legal Services
27 November 2020

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<https://www.cardiffnewsroom.co.uk/releases/c25/24397.html>

downloaded 23 November 2020

Issued 21 July 2020

Cardiff Music Board statement on the impact of Covid-19

Council Leader and Chair of the Cardiff Music Board, Cllr Huw Thomas said: “Welsh Government legislation means that live music events can’t currently take place either indoors or outdoors, but the members of the Music Board are united in their desire to help bring live music back to the city as quickly as possible, once the rules are relaxed. There are many reasons for that – clearly there’s a huge cultural value in having music in our lives, but live music is also an essential part of Cardiff’s cultural and night-time economy.

“Prior to Covid-19 our plans were to integrate music into every aspect of the city – now, with the jobs and incomes of people and companies in the music industry at risk, we face a new set of challenges.

“The Music Board’s work to deliver on our music city aspirations and implement the recommendations in the Sound Diplomacy Music Strategy report will continue and productive conversations are being had on areas as diverse as busking regulations and mapping opportunities for music education in Cardiff, but the reality is that the challenges faced by the music sector in the wake of Covid-19 mean progress will not be easy.

“Our key focus at this time has to be finding ways to support the recovery of Cardiff’s music sector – a sector which has been hit incredibly heavily by the pandemic and the lockdown regulations necessarily put in place to protect public health.

“As we move out of lockdown, the council’s plans for a Safer Cardiff include creating ‘spill out zones’, new spaces in the city centre for cafés and restaurants to extend their business into – the grounds of Cardiff Castle have also been opened up as a free public square.

“If people can safely enjoy live music in these spaces it gives them another reason to spend time in the city centre and support the city’s economy, however without changes or clarifications to the current nationwide rules on live music events then moving forward with these plans is not possible.

“All members of the Music Board, myself included, want live music, whether that’s busking or at more managed events, to play the significant role it could in the council’s wider plan to protect jobs, create a buzz in the city again and create a safe, welcoming environment that encourages people back into the city centre.

“The board are ready to work through these plans, so that when the time comes and the public health situation allows, we can once again welcome live music back to Cardiff and we would welcome further clarity on how and when that could happen.”

<https://www.cardiffnewsroom.co.uk/releases/c25/24854.html>

downloaded 23 November 2020

Issued 30 September 2020

Music board warns of ‘serious consequences’ of Covid-19 for future of live music in Cardiff

Chair of the Cardiff Music Board, Cardiff Council Leader, Cllr Huw Thomas said: “While we appreciate the support already provided by Welsh Government, the scale of the issues facing the live music sector are massive. Venues are willing to play their part in stopping the spread of Covid-19 but with live music events still not permitted in Wales, new rules limiting opening hours and the forthcoming end to the UK Government furlough scheme there is a very real risk some live music venues, and the jobs they support could disappear, with serious consequences for the city’s economy, opportunities for talent, and for future of live music in Cardiff.”

“It’s really important to emphasise that this is not just about culture or entertainment – of course that’s important in its own right, but this goes even wider than that - prior to lockdown live music created 70% of the jobs, and £45.6 million of the income in the music sector in Cardiff. This is about real jobs, real people and real economic impact.”

“Today, as Cardiff City Hall is lit red in solidarity with the live events industry, Cardiff Music Board is calling on the UK Government to provide the vital financial support the live music sector needs to survive.”

Music Board Member, and Cardiff Council Cabinet Member for Culture and Leisure, Cllr Peter Bradbury said: “With exciting plans for the development of a music signature event for Cardiff, and work being carried out in a whole range of areas, from music friendly regulations to talent development and infrastructure projects, progress towards our long-term goal of integrating music into every aspect of the city’s structure has been made. That work continues, but through no fault of their own, the city’s music venues and the thousands of people in Cardiff whose livelihoods depend on them are suffering. If we want music to be part of our future, further support is now urgently needed.”

As a member of the Cardiff Music Board, and Chief Executive of iconic Womanby Street venue Clwb Ifor Bach, Guto Brychan has first-hand experience of the impact that Covid-19 restrictions are having on the live music industry. He said: “Since the beginning of lockdown we have been unable to trade. Live music and club events - our core activities - are not allowed and currently there is no indication of when they might resume.

“We tried opening as a pub once the restrictions were relaxed but the imposition of the 10pm curfew on the hospitality industry made it impossible to continue without losing more money.”

“Ours was a viable industry before lockdown, one that made a substantial contribution to the UK economy. It will be again when this crisis is over - we just need adequate support to survive in the interim.

“Without it we risk irreparable damage to our cultural landscape; tens of thousands of jobs will be lost, artists and performers will leave the industry and we will lose the venues and festivals that have staged our events for generations.”

Cllr Thomas added: “We believe that if more support is offered through this tough period, the live music sector can continue to grow and thrive in Cardiff. That’s what we want to see – that’s what the Music Board as a whole want to see and I hope the industry voices we on the Music Board are hearing loud and clear are also being heard elsewhere.”

Under the Welsh Government’s Cultural Recovery Fund, music venues; recording and rehearsal studios; Heritage organisations and historic attractions; accredited museums and archive services; libraries; events and their technical support suppliers; independent cinemas and the publishing sector have already been able to bid for a share of £18.5 million. In addition to this Freelancers working in the cultural and creative sectors in Wales will be able to apply for their share of a £7m fund which opens on Monday.

The Welsh Government allocated more than £400,000 of funding to 22 grassroots music businesses across Wales. Further details are available here - <https://gov.wales/support-grassroots-music-venues-wales>

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CYNGOR CAERDYDD
CARDIFF COUNCIL

ECONOMY & CULTURE SCRUTINY COMMITTEE

3 DECEMBER 2020

ATLANTIC WHARF MASTERPLAN: PRE-DECISION SCRUTINY

Appendix A and the draft report to Cabinet, attached at Appendix B, including Appendices 1-6 inclusive, are not for publication as they contain exempt information of the description contained in paragraphs 14 and 16 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972. It is viewed that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Purpose of the Report

1. To give Members background information to aid the scrutiny of the draft report to Cabinet on the Atlantic Wharf Masterplan which is due to be considered by Cabinet at their meeting on 10 December 2020. The draft report is attached as **Confidential Appendix B** and has six confidential appendices.
2. Members should note that **all Appendices, namely Confidential Appendix A, Confidential Appendix B and its appendices 1-6**, are exempt from publication. Members are requested to keep this information confidential, in line with their responsibilities as set out in the Members Code of Conduct and the Cardiff Undertaking for Councillors.

Scope of Scrutiny

3. At their meeting on 10 December 2020, the Cabinet will consider a report that sets out proposals to regenerate circa 25 acres of Council owned land in Cardiff Bay. The report seeks Cabinet approval for the draft Atlantic Wharf masterplan and seeks Cabinet authority to commence a public consultation process and, following completion of the consultation process, prepare an outline planning application, to support delivery of the Indoor Arena project.

4. During this scrutiny, Members have the opportunity to explore:
 - i. The proposals set out in the Masterplan
 - ii. The proposed approach to consultation
 - iii. Any costs to the Council;
 - iv. Whether there are any risks to the Council;
 - v. The timeline and next steps for delivering the indoor arena project;
 - vi. The recommendations to Cabinet.

Structure of the meeting

5. The Chair will move that this item be considered in a closed session, where members of the public will be excluded, where Members can ask questions that pertain to the Appendices.
6. Members will hear from Councillor Russell Goodway (Cabinet Member – Investment and Development), and Neil Hanratty (Director of Economic Development) will attend to give a detailed presentation setting out the proposals; Members will be able to ask questions of the witnesses.
7. Members will then be able to decide what comments, observations or recommendations they wish to pass on to the Cabinet for their consideration prior to making their decisions.

Background

8. In July 2017, the Council's new Administration set out a policy programme and associated delivery commitments entitled '*Capital Ambition*' establishing the Cabinet's key priorities for the municipal term, and outlining a programme of action to continue to drive the city economy forward, whilst ensuring that all residents feel the benefits of success. This included:

"writing the next chapter in the Cardiff Bay regeneration story"

9. In April 2019, the new Economic Strategy included two key priorities, including

*“**Atlantic Wharf** – delivery of the next phase of the Cardiff Bay regeneration story to establish Cardiff Bay as a premier UK visitor destination, anchored by a new Indoor Arena.”*

10. The Council's Corporate Plan 2020-23 highlights the regeneration of Cardiff Bay will help to tackle poverty and improve equality and opportunity for residents located in the city's Southern Arc.

Report to Cabinet

11. **Confidential Appendix A** provides Members with a short guide to the report to Cabinet and directs Members to the key issues.

12. The draft report to Cabinet is attached at **Confidential Appendix B**. Members are advised to consider the information provided on :

- i. the development zones and the main factors shaping these
- ii. the benefits and gains and how these are assured
- iii. the transportation strategy
- iv. the sustainability strategy
- v. the recommendations to Cabinet.

13. Members are also advised to bear in mind the Financial and Legal Implications sections, which also direct Members to the appropriate appendices for more information.

Previous Scrutiny

14. This Committee has undertaken several policy development and pre-decision scrutinies of the Indoor Arena, identified in the Atlantic Wharf Masterplan as the main anchor project for the regeneration of the area. Overall, Members were supportive of proposals for the indoor arena, recognising the benefits that will accrue to the city region from increased footfall and enhanced infrastructure. Members have consistently highlighted the need for the arena proposals to include high quality, reliable and affordable public transport to avoid adding to congestion in Cardiff. Members have also stressed the need for the Indoor Arena

to be constructed and operated in a way that fits with the declared Climate Emergency, being carbon-neutral and sustainable.

15. This Committee has also undertake scrutiny of related matters, including its Events Inquiry and Culture Short Scrutiny, which found widespread support for an Indoor Arena in Cardiff. This Committee has scrutinised the regeneration of nearby locations, including land at Harbour Drive, Coal Exchange, James Street, Dumballs Road and Merchant Place/ Cory's Building.

Way Forward

16. Councillor Russell Goodway (Cabinet Member – Investment and Development) will be invited to make a statement. Neil Hanratty (Director of Economic Development) will attend to give a detailed presentation setting out the proposals. Members will be able to ask questions of the witnesses.
17. All Members are reminded of the need to maintain confidentiality with regard to the information provided in **all Appendices**. Members will be invited to agree the meeting go into closed session to enable discussion of this information.

Legal Implications

18. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken

having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

19. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to:

- i) Consider the information in this report, its appendices and the information presented at the meeting;
- ii) Determine whether they would like to make any comments, observations or recommendations to the Cabinet on this matter in time for its meeting on 10 December 2020; and
- iii) Decide the way forward for any future scrutiny of the issues discussed.

DAVINA FIORE

Director of Governance & Legal Services

27 November 2020

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**CYNGOR CAERDYDD
CARDIFF COUNCIL**

ECONOMY & CULTURE SCRUTINY COMMITTEE

3 DECEMBER 2020

CORRESPONDENCE REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered.
2. At the Committee meeting on 5 November 2020, Members received a report detailing the correspondence sent and received up to that meeting. Correspondence was sent following that meeting and the current position is set out below:
 - i. *Confidential Response Required* – from Councillor Goodway to the Chair's Confidential Letter regarding Land at James Street and Callaghan Square, considered at Committee on 12 March 2020;
 - ii. *Response Received* - from Councillor Wild to the Chair's letter regarding Castle Street Closure, considered at Committee on 13 October 2020;
 - iii. *No Response Required* – from Councillor Bradbury to the Chair's letter regarding the Leisure Services Contract pre-decision scrutiny, considered at Committee on 5 November 2020;
 - iv. *Response Required* – from Councillor Bradbury to the Chair's letter regarding the impact of covid-19 on leisure and youth sports, considered at Committee on 5 November 2020;
 - v. *No Response Required* – from Councillor Goodway to the Chair's letter regarding the Llanrumney Development: Next Stages pre-decision scrutiny, considered at Committee on 16 November 2020;

- vi. *Confidential Response Received* – from Councillor Goodway to the Chair's letter regarding the Merchant Place/ Cory's Building pre-decision scrutiny, considered at Committee on 16 November 2020;
 - vii. *Response Required* – from Councillor Goodway to the Chair's letter regarding the Indoor Arena pre-decision scrutiny, considered at Committee on 16 November 2020.
3. Copies of the public Chair's letters and responses received can be found on the Council's website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled '*correspondence following the committee meeting*'. Copies of confidential letters have been shared with Committee Members, on a confidential basis.

Way Forward

4. During their meeting, Members will have the opportunity to reflect on the correspondence update.

Legal Implications

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to reflect on the update on committee correspondence.

Davina Fiore

Director - Governance and Legal Services

27 November 2020

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**CYNGOR CAERDYDD
CARDIFF COUNCIL**

ECONOMY & CULTURE SCRUTINY COMMITTEE

3 DECEMBER 2020

WORK PROGRAMME 2020-2021:UPDATE

Purpose of the Report

1. To enable Members of the Committee to note changes to the Work Programme 2020/2021, which was approved at Committee on 13 October 2020, discuss potential pre-decision items for scrutiny, consider whether any amendments are required and agree an updated work programme for the remainder of 2020/2021.

Background

2. The Council's Constitution (*Scrutiny Procedure Rule 7*) states that each Scrutiny Committee will set its own work programme. Members construct a work programme that most effectively uses the Committee's time, by considering items within the Committee's terms of reference where scrutiny can make a difference. This Committee agreed its work programme at Committee on 13 October 2020.
3. As part of the Council's response to the Wales Audit Office report '*Overview and Scrutiny - Fit for the Future?*' (July 2018), the Head of Democratic Services introduced publication of the Committee's "Forward Work Plan" (FWP) on the Council's internet site.

Issues

4. Since October 2020, there have been two changes to committee dates, several proposed additions and one item that has moved; these are set out below.
5. In November 2020, Members agreed to hold an additional meeting to enable pre-decision scrutiny on 16 November 2020. In February 2021, the date of the Cabinet and Council meetings are moving due to the later budget settlement

dates from UK and Welsh Government, necessitating a change in scrutiny committee meeting dates for February; the new date for this Committee is **Monday 22 February at 4.30pm**, as agreed at Council 26 November 2020.

6. At Committee on 5 November 2020, Members decided they wished to hold an Evidence Session regarding the proposals from Sport Wales for regional sports partnerships.
7. The Chair, Councillor Howells, met with Councillor Goodway, Cabinet Member – Investment & Development, and Neil Hanratty, Director of Economic Development, in November 2020. They advised there were additional *possible* pre-decision scrutiny items for Indoor Arena, James Street and Norwegian Church during January – March 2021.
8. Finally, the most recent Cabinet Forward Plan shows that the Cardiff Recovery Strategy report to Cabinet is now expected in January 2021.
9. All these changes are listed below and shown in red in **Appendix A**, which sets out all the items previously agreed for scrutiny along with the possible new items.
 - Members decision to hold Evidence Session re Sport Wales' proposals
 - Additional meeting held 16 November 2020 for pre-decision items
 - Merchant Place pre-decision added - 16 November 2020 meeting
 - City Recovery Strategy – moved to 14 January 2021 meeting
 - Date of February meeting moved to 22 February 2021 at 4.30pm
 - Possible pre-decision - Indoor Arena - to February 2021 meeting
 - Possible pre-decision - James St - to March 2021 meeting
 - Possible pre-decision - Norwegian Church – to March 2021 meeting.
10. There are three items prioritised for scrutiny that do not yet appear on the calendar, which are: Evidence Session regarding Sport Wales' proposals; WAO Review of Leisure Services; and City Deal scrutiny. It is not yet clear when the WAO report will be complete and it will be scheduled when it is available for scrutiny. With regard to City Deal scrutiny, this Committee needs to wait for the work programme of the Joint Overview and Scrutiny Committee to be agreed, in

order to avoid duplication or overlap. A further report will be brought to Committee on possible scope for City Deal scrutiny for discussion, amendment and approval.

11. The next published Forward Work Programme will cover the period January – April 2021. At this meeting, Members are asked to consider the information set out in **Appendix A** and agree for this to be used in the Forward Work Programme, subject to any amendments agreed at this meeting.

Way Forward

12. Members will have the opportunity to discuss the information provided in the report, consider when they wish to hold the Evidence Session for Sport Wales, consider whether they wish to add any of the possible pre-decision scrutiny items to the work programme and agree any amendments to the work programme.

Legal Implications

13. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

14. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial

implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

Recommendation

The Committee is recommended to:

1. Note the changes to the work programme, set out in this report and at **Appendix A**;
2. Consider whether further amendments are required;
3. Agree a final work programme for the remainder of 2020/2021; and
4. Approve the final work programme for use in populating the Forward Work Programme and for this to be published on the Council's website.

DAVINA FIORE

Director of Governance & Legal Services

27 November 2020

Economy and Culture Scrutiny Committee - Work Programme 2020/2021 revised 27 November 2020

COMMITTEE MEETINGS	13-Oct-20	5-Nov -20	16 Nov 20	3-Dec- 20	14-Jan- 21	22-Feb-21	11-March-21
Pre-Decision/ Policy Development / Review	Playing Area Refurbishment	Leisure & Youth Sport - impact of C-19 & response	Llanrumney Regen	Atlantic Wharf Masterplan	Into Work Employment Services	Budget Proposals	Ec Dev Directorate Support for businesses
	Castle Street	Leisure - GLL	Indoor Arena Procurement (& viability re c-19)	Music Sector - impact of C-19 and response	Libraries & Hubs	Corporate Plan	Cardiff Metro
			Merchant Place		Cardiff Bus Interchange	Indoor Arena possible	James St possible
					ISV Cardiff Bay Regeneration		Norwegian Church possible
					City Recovery Strategy		
Committee Business items	Work Programme	CCRCD Update (Oct)		Work Programme	CCRCD Update (Dec)		Annual Report
	Correspondence	Correspondence		Correspondence	Correspondence	Correspondence	Correspondence
OUTSIDE COMMITTEE MEETINGS	Oct	Nov	Nov	Dec	Jan	Feb	March
Committee Improvement Inquiries	On hold						
Briefings/ information reports outside Committee	Updates on: Blackweir Bridge; Chapter Arts Centre; Canal Quarter				Welsh Library Standards		
	Q1 Performance			Q2 Performance monitoring		Q3 Performance	
	Month 4 budget monitoring			Month 6 budget monitoring		Month 9 budget monitoring	

monitoring

policy development/ review

pre-decision

Items to be scheduled

WAO Review of Leisure Services

City Deal Scrutiny

Evidence Session - Sport Wales Proposals

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